



Proposed (062415) Minutes for May 20, 2015 TRCC Meeting

1. Opening Remarks & Introductions (10:05 AM)

a. Attendees

- Jim DeTienne EMSTS/DPHHS
- Lisa Wanke DOJ MUD
- Pam Langve-Davis MDT-CHSP
- Bill Tuck MDT Planning
- Janet Kenny MDT Planning
- Lisa Mader Courts
- Larry Irwin MHP
- Mark Keeffe MDT
- Amy Palmer DOJ
- Dan Bisom MDT-MCS
- Mike Dyrdaahl MDT

2. Review/approve/edit minutes from April 8, 2015meeting

- approved

3. Financial Statement

- Bill discussed the financial statement, no comments from committee, Bill left the meeting

4. Action items from last meeting

a. Discuss the TRCC SWOT RFP

- Janet discussed the current state of affairs with the Strategic Plan RFP
- Mike Dyrdaahl, Jim DeTienne, Janet Kenny, Mark Keeffe, and either Amy Palmer or Michelle Snowberger, will be the TRCC folks reviewing the RFP submittals. Tentative meeting for the committee set for June 25, 2015.

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- **RFP Issue Date..... May 19, 2015**
- **Deadline for Receipt of Written Questions..... June 2, 2015**
- **Deadline for Posting Written Responses to the State's Website..... June 8, 2015**
- **RFP Response Due Date..... June 24, 2015**
- **Notification of Offeror Oral Presentation/Interviews (Optional)..... July 20, 2015***
- **Offeror Oral Presentation/Interviews (Optional)..... Week of August 3, 2015***
- **Intended Date for Contract Award..... August 10, 2015***
- **Tentative -- Evaluation committee meeting** at 1PM on Thursday, **June 25, 2015** to explain the process, roles/responsibilities of committee members, and to distribute the proposals

b. Discuss updated -MHP WBCR application (\$173,700)

- Additional contracted work to vender (\$50,000)
 - Amy Palmer reported on the application which was modified from the original to include \$50,000 contracted work to a vendor.

- The additional funding is necessary to interface with city databases to pull crash reports directly from city databases to the MHP database
- Issues to be addressed involve data validation and error resolution
- There was a motion made and seconded to add the \$50,000 contract work to the application MHP-WBCR application. The motion was modified to include the 10% IDC with the application. The modified motion was seconded and then passed by the committee (Mark commented that this contract is for FY2016, starting 10/1/2015. Amy Palmer made it clear that DOJ/MHP would not be working with contractors until after that date)

5. Traffic Records Project Updates

- SIMS is being used by MDT safety engineering.
- TRCC needs to contact MDT traffic data for an update on the data acquisition project

6. New Business

a. DOJ/MHP Upgrade JCRS system from daily batch to synchronous bi-directional data exchange to take advantage of Full Court database upgrade (\$42,960)

- Amy Palmer lead discussion
- 2014 Grant to upgrade Full Court to an enterprise system creates data interface issues with DOJ that must be addressed
 - DOJ required to receive court dispositions within 10 days
 - Currently DOJ operates at 40% on this requirement
 - This requirement has impact on funding and driver's license distribution
 - DOJ needs the Full Court upgrade to improve upon the current 40% report rate.
 - Current data exchange protocol will not work with the new Full Court enterprise system
 - This project was submitted to the 2015 legislature, but did not receive funding
- Amy not expecting TRCC to vote on application at this meeting, but committee didn't see the need to wait. Committee then discussed the merits of the original application dollar request. A motion was made and seconded and the Committee approved the application at \$60,000 (plus 10% IDC)
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7. Around the table

- Dan Bison –
 - MCS fully working with SmartCop
 - Haugen station seeing 26% of truck traffic using FreePass system
 - Discussion having MCS meet with new law enforcement officers on interactions with truck traffic

- Larry Irwin
 - Reports that new law enforcement officers attend “Truck School” after their probation year. MHP is currently fully staffed with law enforcement officers. MHP officers should be caught up on “Truck School”. MHP officers must be certified in “Commercial Safety Training” before they can take a commercial truck out of service
- Lisa Mader
 - Full Court upgrade moving forward
 - Pilot cities have been chosen
 - Beginning to work with vender
 - Legislature – implement to incorporate new statutes
- Mike Dyrdaahl
 - SIMS - MDT Director at national meeting able to receive crash data report in less than two hours
 - EPASS update – MDT IT working with DOA IT (Java app is the hold up - may involve an update to servers – DOA is doing the coding – MDT is looking to use this EPASS upgrade for more systems than just SIMS - MDT may be coming to TRCC for funding consideration – possibly by the July 1, 2015 meeting - Lisa Mader commented that courts are successfully using EPASS currently, but not sure of the configuration details
- Lisa Wanke
 - DOJ has finalized new Driver’s License design – no physical examples yet
 - DOJ has signed a contract for point scheduling system
 - In the middle of rewrites of Driver’s License Applications – taking credit cards in the future
 - Centralized accounting also coming to DOJ in the future
 - 2015 Legislature changes being implemented
- Pam Langve-Davis
 - Busy
 - Finalizing the new CHSP - will be sent to stakeholder and partners
 - Doing outreach to identify and enlist leadership for future emphasis area work
 - Billings is developing a community transportation plan – looking at the data
 - CHSP developing leadership team from director and deputy directors for VisionZero
 - CHSP has reserved two days in October (28th and 29th) for the annual meeting (one day CHSP, one day MDT’s State Highway Traffic Safety Section training)
- Janet Kenny
 - SHTSS applications are being reviewed – funding levels are dropping - legacy spending levels are no longer sustainable and will have to change



- May mobilization Click it or Ticket to take place over the Memorial Day weekend. Seatbelt use is the focus - number of law enforcement agencies are participating – Billboards are already creating comments
 - There will be a July 4th enforcement effort this summer, as well as a Labor Day mobilization
 - Vision Zero – governor released a press release this past week – looking into whether this release is on the website, will contact Lori Ryan
8. Next Meeting July 1, 2015 -- MDT Planning A conference room, 2960 Prospect Avenue, Helena
9. Upcoming meetings in 2015 into 2016
- August 12, 2015
 - September 23, 2015
 - November 4, 2015
 - December 16, 2015
 - January 27, 2016
 - March 9, 2016
 - April 20, 2016
 - June 1, 2016



TRAFFIC RECORDS COORDINATING COMMITTEE
FINANCIAL STATEMENT
MAY 20, 2015

	<u>Oligated</u>		<u>Future Funding</u>
Carry Forward			
SAFETEA-LU 408 Funding	46,726.46		
FFY 2014 405c Funding	798,712.98		
Current Year			
405c Funding Obligated	202,498.57	<u>405c Funding Pending</u>	101,249.29
		<u>405c Award (estimated)</u>	303,747.86
Federal Funds Committed	1,047,938.01		1,149,187.30
Funds Available			
<u>Balance Before Projects Under Consideration:</u>	<u>584,402.31</u>		<u>685,651.60</u>
<u>Funds Remaining for Future Projects</u>	<u>474,402.31</u>		<u>575,651.60</u>

<u>Traffic Records Administration:</u>			
	<u>Budget</u>	<u>Expenditures</u>	<u>Balance</u>
Salaries & Benefits	84,000.00	44,654.65	39,345.35
Conference/Travel	4,000.00	758.56	3,241.44
FARS	12,000.00	2,270.35	9,729.65
<i>MDT Indirect</i>		4,296.14	
Traffic Records Administration Total	100,000.00	47,683.56	52,316.44

<u>Active Projects:</u>			
	<u>Budget</u>	<u>Expenditures</u>	<u>Balance</u>
1. DOJ WBCR/CTS Trainer	155,487.00	16,872.41	138,614.59
<i>MDT Indirect</i>	15,548.70	1,540.45	14,008.25
CTS# 108030	171,035.70	18,412.86	152,622.84
2. MDT Traffic Data Management System	175,000.00	44,395.00	130,605.00
<i>MDT Indirect</i>	17,500.00	4,048.82	13,451.18
CTS# 107874	192,500.00	48,443.82	144,056.18
<u>Projects Under Consideration:</u>			
3. Strategic Planning with SWOT Analysis	100,000.00	-	100,000.00
<i>MDT Indirect</i>	10,000.00	-	10,000.00
	110,000.00	-	110,000.00
		-	110,000.00
Active Projects Total	473,535.70	66,856.68	406,679.02