

\*\*\*\*\*

# MONTANA TRANSPORTATION COMMISSION POLICY STATEMENT

*Adopted by the Montana Transportation Commission  
during regular session on December 10, 2004*

Policy Number: **12**

Subject: **Reapproving a project based on increase in scope and cost**

\*\*\*\*\*

## Background

The commission approves the inclusion of all projects into the transportation program administered by the department. Projects at this stage are only generally defined. As a project is developed and more detailed information is available, there may be a significant increase in cost because of a change of scope beyond that which was originally proposed to and approved by the commission. In such cases, staff must bring that project back to the commission for reapproval.

## Purpose

The purpose for this policy is to define the parameters by which the Montana Department of Transportation will bring a project back to the commission for reapproval.

## Procedures

1. Any commission-approved project that experiences an increase in project cost prior to contract award as a result of an increase in the scope of work must be taken back to the Transportation Commission for their approval if the cost violates the following sliding scale:

Project cost	Percent increase in project cost
Less than \$100,000	30%
Between \$100,000 and \$500,000	25%
Between \$500,000 and \$1 million	20%
Between \$1 million and \$2 million	15%
Greater than \$2 million	10%

2. Project cost increases not meeting this test shall be considered incidental to the overall project cost and will not be presented to the Transportation Commission for their approval; rather, staff will follow the program modification procedures currently in place.